



GREATER WEST BLOOMFIELD CABLE COMMUNICATIONS COMMISSION

KEEGO HARBOR • ORCHARD LAKE • SYLVAN LAKE • WEST BLOOMFIELD

MINUTES

November 7, 2022 (JOINT MEETING)

The Commission and its Commission Operations and Strategic Planning Committee met jointly at 6:30PM on November 7 at Green Media Center. In attendance were Mark Kowalsky, the chairperson, Anne Dziuba, Harvey Gersin, Deborah Macon, and Pat Riney. Also in attendance was Commission Executive Director Dave Albery. Not in attendance were Commissioners Boykins, Kroger, Levine, and Ross.

Mr. Albery stated that the Michigan Roundtable would prefer to provide a presentation to the entire Commission, not just this committee. Members identified February 9, 2023 as the appropriate date and agreed that Mr. Kowalsky will have a telephone discussion with Steve Spreitzer of the Roundtable in advance to identify the important components of that presentation. Discussion of those components focused on the structure and membership of the Commission, defining diversity, equity, and inclusion, the need to address implicit bias, the fact that the Commission is in the forefront in Greater West Bloomfield in providing this opportunity for its members, and the Michigan Roundtable's unique connection to southeast Michigan. Mr. Kowalsky stated that being first is not the point but that the initiative is the right thing to do. Further committee discussion focused on the fact that the presentation will be in the context of a public meeting and that the video will be publicly available.

The committee reviewed a draft 2023 implementation plan for Goal 3 (Community Relations) and Goal 4 (Governance and Strategic Planning) of the Commission's strategic plan and agreed to finalize the plan at its November 28 meeting.

Members reviewed the Commission's proposed 2023 Executive Director Agreement with Cable Commission Consulting, LLC. Discussion focused on the responsibilities of the contractor in the areas of public access, educational access, promotion, building management, and supervision of skilled volunteers.

Motion by Mr. Kowalsky, support from Mr. Gersin:

"That the Commission Operations and Strategic Planning Committee recommend that the Greater West Bloomfield Cable Communications Commission approve its 2023 Executive Director Agreement with Cable Commission Consulting, LLC, as presented."

Voting YES: Dziuba, Gersin, Kowalsky, Macon, Riney

Voting NO:

The motion carried.

The committee reviewed revisions to its governance documents suggested by commissioners at the July 14, September 8, and October 13 Commission meetings. Discussion focused on provisions regarding conflict of interest, delegation of management responsibilities by the

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Chairperson to the Executive Director, changes in committee responsibilities, and the sections of the Commission's protocols dealing with community expectations and recognition. Members agreed to continue discussion at the committee's November 28 meeting.