



GREATER WEST BLOOMFIELD
**CABLE COMMUNICATIONS
COMMISSION**

KEEGO HARBOR • ORCHARD LAKE • SYLVAN LAKE • WEST BLOOMFIELD

MINUTES

December 4, 2023 (JOINT MEETING)

The Commission and its Commission Operations and Strategic Planning Committee met jointly at 6:30PM on December 4 at Green Media Center. In attendance were Mark Kowalsky, the chairperson, Jennifer Taylor Boykins, Anne Dziuba, Deborah Macon, and Pat Riney. Also in attendance were Commissioner Harvey Gersin and Commission Executive Director Dave Albery. Not in attendance were Commissioners Beach, Dorf, Levine, and Ross.

Members reviewed the Commission's proposed 2024 Executive Director Independent Contractor Agreement with Cable Commission Consulting, LLC. Discussion focused on the "Responsibilities of the Contractor", specifically in relation to the Commission's strategic plan, and the Commission action on November 30 extending the 2023 agreement to January 11, 2024.

The committee agreed to revise the responsibilities section, replacing "development of the Commission's strategic plan and its implementation" with "involvement in the development and implementation of the Commission's strategic plan".

Motion by Mr. Kowalsky, support from Ms. Boykins:

"That the Commission Operations and Strategic Planning Committee recommend that the Greater West Bloomfield Cable Communications Commission, at its January 11, 2024 meeting, approve the Executive Director Independent Contractor Agreement with Cable Commission Consulting, LLC, as revised"

Voting YES: Boykins, Dziuba, Kowalsky, Riney

Voting NO: Macon

The motion was approved.

The committee discussed the engagement of skilled volunteers by the Commission and agreed that the specifics of that engagement should be finalized before discussion of the role of the Executive Director in their involvement. Discussion focused on proposed position descriptions for "Production Assistant" and "Fund-Raising Associate", specifically the current work of the Community Programming Committee to develop a corps of volunteers as roving reporters, how the volunteer initiative is included in larger questions regarding the Commission's path forward in program production and revenue generation, and the role of community in supporting the Commission and its mission.

Members reviewed revised language for inclusion in the Commission's "Guidance for the Conduct of Commission and Committee Meetings" regarding how public comment is handled at meetings.

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Motion by Mr. Riney, support from Ms. Boykins:

“That the Commission Operations and Strategic Planning Committee recommend that the Greater West Bloomfield Cable Communications Commission approve revisions to its ‘Guidance for the Conduct of Commission and Committee Meetings’ ”.

Voting YES: Boykins, Dziuba, Kowalsky, Macon, Riney

Voting NO:

The motion was approved.